

**WHITE OAK CITY COUNCIL
REGULAR MEETING
WHITE OAK CITY HALL
MARCH 9, 2010
6:00 P.M.**

MEMBERS PRESENT : Mayor Joe Carrington, Mayor Pro-tem Greg Hulett, Dr. Barbara Ray,
Kyle Kutch, Kelly Mitchell

MEMBERS ABSENT : Lance Noll

STAFF PRESENT : Charlie Smith, Sherry Roberts, Mike Self, Terry Roach, Debbie Sadler

GUESTS PRESENT : Shannon Trest, Karen Jacks, John Ringler, Rachel Stallard

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mayor Carrington. Invocation led by Councilmember Kutch and Mayor Carrington led the Pledge of Allegiance.

CITIZEN COMMENTS

None.

PRESENTATION of City of White Oak Audited Financial Statements for fiscal year 2009 by Karen A. Jacks & Associates

Karen Jacks explained the financial overview of results from the audit. Overall, the audit was given a clean opinion, is fairly presented, and is materially accurate. The Management's Discussion & Analysis is created by staff and is written in layman's terms. Karen explained that at the end of September 2009, the General Fund had just over \$2.67 million with most of it being unreserved. Even though there was over a \$30,000 decline in reserves, this fund outperformed its budget expectations.

The Water & Sewer Fund also outperformed its budget expectations by \$118,000 with revenues coming in under budget.

There were no compliance violations with internal control for reporting. However, there was one internal control matter which was essentially a repeat of the 2008 audit year but to a lesser degree. The only issue was regarding capital asset accounting and Karen stated she believes the staff is closing in on greater accuracy and this is definitely an improvement from the prior year.

A corrective action has been written by staff and there are improvements suggested in the management letter and a response to the management letter has been written for the council.

Mayor Carrington thanked Sherry Roberts, City Secretary, for the hard work to prepare for the audit and he stated there have been lots of improvements since she has come onboard. He also stated the staff has taken a different stewardship attitude by getting good quotes and trying to save the taxpayers' money and he gave them a lot of credit for the year's performance.

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CONSIDER AND/OR APPROVE Resolution #2010-02 to adopt TxCDBG Complaint Procedures.

Mayor Carrington explained these next few agenda items are red tape items for grant funds and council has to vote on them to put in the minutes.

Mayor Pro-tem Hulett made the motion to approve, seconded by Councilmember Ray. Carried 4-0.

CONSIDER AND/OR APPROVE Resolution #2010-03, as required by the Texas Community Development Block Grant Program, establishing rules and regulations regarding the use of excessive force.

Motion to approve made by Councilmember Ray, seconded by Mayor Pro-tem Hulett. Carried 4-0.

CONSIDER AND/OR APPROVE Urgent Need Resolution #2010-04 for lift station impacted by Hurricane Ike.

Mayor Carrington stated they met with TDRA employees and Stan Hayes regarding more grant funds available for another generator. This generator would be placed at the S. Lake Harris Lift Station.

Councilmember Mitchell made a motion to approve, seconded by Councilmember Ray. Carried 4-0.

CONSIDER AND/OR APPROVE Resolution #2010-05 establishing a local Section 504 Grievance Procedure.

Mayor Pro-tem Hulett made the motion to approve, seconded by Councilmember Mitchell. Carried 4-0.

CONSIDER AND/OR APPROVE Sherry Roberts, City Secretary as the Fair Housing/504 Officer.

Councilmember Mitchell made the motion to approve, seconded by Councilmember Ray. Carried 4-0.

PROCLAMATIONS Declaring April as Fair Housing Month and Observance of Poison Prevention Week.

Mayor Carrington stated he would not ready the proclamations, but they were available for anyone to view.

CONSIDER AND/OR APPROVE bids for Water Treatment Plant Improvements-Phase 2.

John Ringler, KSA Engineers addressed the council regarding the bids received. He advised the council to award the bid to Red River Construction from Wylie, Texas for \$1,397,000. This company has performed work for KSA before and is currently doing work in Longview.

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Mayor Pro-tem Hulett made the motion to approve, seconded by Councilmember Mitchell. Carried 4-0.

CONSIDER AND/OR APPROVE Resolution #2010-06 appointing the presiding judge and alternate presiding judge for the May 8, 2010 General Election and approving compensation for judges and clerks.

Mayor Carrington stated the Presiding Judge will be Marie Self and the Alternate Judge will be Barbara Dameron.

Councilmember Mitchell made the motion to approve, seconded by Councilmember Ray. Carried 4-0.

CONSIDER AND OR APPROVE bids for radio water meter read software package.

Mayor Carrington stated 2 bids were received. The budget for this project was \$84,096. One bid did not meet the specifications and the other bid had increased \$10,000 since the first quote was received and he recommends rejecting all bids in order to re-bid and hopefully receive lower bids.

Mayor Pro-tem Hulett made the motion to reject all bids, seconded by Councilmember Mitchell. Carried 4-0.

CONSIDER AND OR APPROVE Ordinance #2010-04 to amend the budget for fiscal year 2009-2010 to provide for additional revenue and increased expenses due to City's receipt of grants for city park improvements.

Mayor Carrington stated these amendments were a wash for park projects that came in higher than expected.

Councilmember Ray made the motion to approve, seconded by Councilmember Kutch. Carried 4-0.

MAYOR'S ITEMS

A. Financial Update

Sales tax is about 27% behind and staff is watching expenses. Total revenues are down about \$172,000 compared to last year.

B. Capital Projects Update

The capital project spreadsheet is in the financial review section of the packet.

CONSENT AGENDA

A. Consider and/or approve payment of bills

B. Consider and/or approve City Council minutes from February 9, 2010

C. Consider and/or approve WOEDCO minutes from January 26, 2010

Councilmember Kutch made the motion to approve, seconded by Mayor Pro-tem Hulett. Carried 4-0.

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ADJOURN

Motion to adjourn at 6:28 p.m. made by Councilmember Mitchell, seconded by Councilmember Kutch. Carried 4-0.



JOE CARRINGTON, MAYOR

ATTEST:



SHERRY ROBERTS, CITY SECRETARY