

**WHITE OAK CITY COUNCIL  
SPECIAL MEETING  
WHITE OAK CITY HALL  
SEPTEMBER 20, 2016  
5:00 P.M.**

**MEMBERS PRESENT** : Mayor Kyle Kutch, Barbara Ray, Thomas Cash, Greg Hulett, Kevin Hood, Lance Noll

**STAFF PRESENT** : Charlie Smith, Sherry Roberts, Jason Maxted, Tracey Fears, Beaux Huey, Terry Roach, Randy Dodson, Matt Grammer, Rhonda Rumsey, Stuart Johnson, Rex Haynes, Toby Laughlin, Brannon Robertson, Trevor Templeton, Andy Wilkerson

**CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

Mayor Kutch called the meeting to order at 5:00 p.m. Mayor Kutch led the invocation and the Pledge of Allegiance.

**CONSENT AGENDA**

- A. Consider and/or approve payment of bills for August 2016
- B. Consider and/or approve City Council minutes from August 9, 2016
- C. Consider and/or approve audit engagement letter from Karen A. Jacks & Associates, P.C. for fiscal year ending September 30, 2016.
- D. Consider and/or approve annual contract with East Texas Council of Governments (ETCOG) for 911 Database Maintenance for FY 16/17.
- E. Consider and/or approve an agreement between the White Oak EDC and the City of White Oak to fund the Community/ISD Library Summer Reading Program for FY 16/17.
- F. Consider and/or approve Jeff Loftis to the Board of Adjustments.

Discussion was held regarding the increase in the rate for the audit. Motion to approve made by Councilmember Ray, seconded by Mayor Pro-Tem Hulett. Carried unanimously.

**CITIZEN COMMENTS**

None.

**PRESENTATION** by Kim Taylor from White Oak High School to Police Chief Roach and the White Oak Police Department.

Ms. Taylor and her art students raised a little over \$3,000 to donate to the White Oak Police Department. She told the Council that this will help pay for equipment and protective gear for them and to thank them for all of the support they give our community and to protect and serve us.

**PRESENTATION** by Longview Police Chief Mike Bishop regarding TPCA Re-recognition of White Oak Police Department.

Longview Police Chief Mike Bishop, representing the Texas Police Chiefs Association, presented the White Oak Police Department with a Certificate of Recognition for achieving compliance with the Texas Law Enforcement's Best Business Practices.

This rigorous voluntary program consists of 131 agencies out of 2,400 Law Enforcement Agencies in Texas. Police Chief Bishop presented a framed certificate to Police Chief Roach and Sergeant Brannon Robertson for the department's accomplishment.

**PUBLIC HEARING** regarding the submission of an application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG)-Disaster Relief Fund Grant.

City Coordinator Smith explained that the government released funds for disaster relief from the spring



floods. This is a \$350,000 no-match grant. If approved, the bridge at Whatley and Person Roads and the Owens Lift Station will be repaired. Mary Kay Thomas from Amazing Grants gave the City Council a brief explanation of the grant and explained the approval process is based on the city's poverty level and White Oak is not real high on the poverty level, but she would still like to submit the application.

**CONSIDER AND/OR APPROVE** the submittal of a 2016 Disaster Relief Fund application to the Texas Department of Agriculture and authorize the Mayor to execute the Resolution, Form 424, and other documentation necessary to complete the application.

Motion to approve made by Mayor Pro-Tem Hulett, seconded by Councilmember Hood. Carried unanimously.

**PUBLIC HEARING** on Proposed Budget for Fiscal Year 2016-2017

City Coordinator Smith explained the tax rate of \$.58685 per \$100 valuation is still two-cents under the effective rate even by increasing it four-cents from the current \$.54687/100 valuation.

**CONSIDER AND/OR APPROVE** Ordinance 2016-16 Adopting and Approving a Budget for Fiscal Year October 1, 2016 to September 30, 2017 and Providing an Effective Date.

Motion to approve made by Councilmember Ray, seconded by Councilmember Noll. Carried unanimously.

**CONSIDER AND/OR APPROVE** Ordinance 2016-17 levying ad valorem taxes for use and support of the municipal government of the City of White Oak for the 2016-2017 fiscal year; providing for apportioning each levy and specific purposes; providing when taxes shall become due and delinquent if not paid and providing for an effective date.

Mayor Pro-Tem Hulett made the motion to approve, seconded by Councilmember Hood.

Mayor Pro-Tem Hulett "aye"

Councilmember Noll "aye"

Councilmember Kutch "aye"

Councilmember Hood "aye"

Councilmember Cash "aye"

Motion carried unanimously.

**CONSIDER AND/OR APPROVE** Interlocal Cooperation Agreement with Clarksville City for building inspection services.

City Coordinator Smith informed the City Council that he and Clarksville City City Administrator John Whitsell agreed on a \$75 fee per inspection and a reinspection fee of \$50, and any further inspections would return to \$75.

Motion to approve made by Councilmember Noll, seconded by Councilmember Cash. Carried unanimously.

**CONSIDER AND/OR ELECT** TML Multistate Intergovernmental Risk Pool Board of Trustees for October 1, 2016-September 30, 2017.

Motion to approve all incumbents made by Councilmember Ray, seconded by Councilmember Hood. Carried unanimously.

**CONSIDER AND/OR APPROVE** purchase of councilmember tablets for paperless agendas.

Mayor Kutch explained to the Council that after the meetings, all the paper used for their council packets are recycled, time is spent copying everything, and then the wear and tear on the copier. He suggested the council think about going paperless for their packets. City Coordinator Smith stated there are a lot of councils now that use tablets for their agenda packets. Council was given prices for Samsung tablets, but were interested in prices for iPads.



Motion to table to receive prices on iPads made by Councilmember Cash, seconded by Councilmember Noll. Carried unanimously.

**CONSIDER AND/OR APPROVE** the rescheduling of October's regular City Council meeting from October 11, 2016 to October 18, 2016.

Staff will be attending the TML Conference the week before the regular city council meeting and will not be able to prepare for the meeting. Councilmember Cash is the only councilmember that will be unable to attend on October 18.

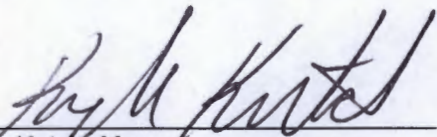
Motion to approve made by Councilmember Noll, seconded by Councilmember Ray. Carried unanimously.

**CITY COORDINATOR ITEMS**

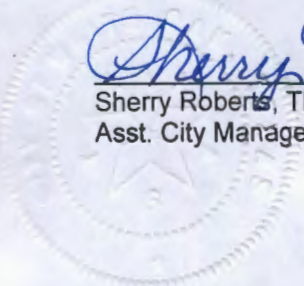
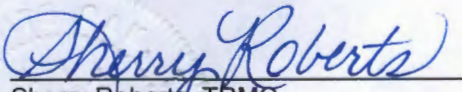
- A. Update on water and wastewater treatment plant construction.  
Wastewater treatment plant lab building is up and SWEPCO is working on getting electricity to it. He has been watching the concrete stats. The contractor is keeping an eye on specification readings because he is making them test the concrete at their plant and when they arrive at the wastewater plant.
- B. He informed the council about a bicycle club utilizing the city's 43 acres on Old Highway 80. One of the city's police officers and a citizen that works for SWEPCO are members of this bike club and would like to use the city property to ride on. These are high dollar bicycles and the riders are the type of people that will take care of things.

**ADJOURNMENT**

Councilmember Noll made the motion to adjourn at 5:38 p.m., seconded by Councilmember Cash. Carried unanimously.

  
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Kyle Kutch, Mayor

ATTEST:

  
  
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Sherry Roberts, TRMC  
Asst. City Manager/City Secretary