

WHITE OAK CITY COUNCIL REGULAR MEETING MINUTES

July 11, 2023

5:00 P.M.

MEMBERS PRESENT: Mayor Kyle Kutch, Joe Stephens, Thomas Cash, Dana Mizell

MEMBERS ABSENT: Kevin Hood, John Frazier

STAFF PRESENT: Kristine Toon, Jimmy Purcell, Blane Palmer, Randy Dodson, Beaux Huey, Colton Apple, Tracey Fears, Terry Roach, Maureen Carrigan, Cameron Kizzia

GUESTS PRESENT: Selina Tabor, Stacy Anderson, Terry Mogavero, Karen Jacks, Mike Cassin

1. CALL TO ORDER – 5:00 p.m.

- a) Invocation
- b) Pledge of Allegiance

2. CONSIDERATION OF CONSENT AGENDA

- a) City Council meeting minutes for July 7, 2023
- b) Investment Report for quarter ending June 30, 2023

Councilmember Cash moved to approve, seconded by Stephens. Carried 3-0

3. CITIZENS COMMENTS *(Any citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting, or when the item is being considered by the Council.)*

None

4. PRESENTATION by Peggy Lantz with Karen A. Jacks & Associates, P.C. Mrs. Lantz will be going over the City of White Oak's Audit for 2021-2022 FY.

Mrs. Jacks presented the Audit summary for FY 2021-2022. The Independent Audit Report evaluated the city as fair and accurate. This is the highest level of opinion that can be given. The second report is the Federal Report and is intended to evaluate internal controls. This second audit evaluation is needed when federal funds are received. One comment was made: extra training is recommended regarding the financial closing process.

The general account broke even with a slight loss of \$23,407. General account has approximately seven months of reserves (our charter requires six months). The Water Fund has a positive cash flow with approximately six months of reserves.

5. CONSIDERATION of Budget and Tax Calendar for fiscal year 20/23

6. CONSIDERATION of annual ratification of the White Oak Investment Policy.

Councilmember Stephens moved to approve the annual ratification of the White Oak Investment Policy, seconded by Mizell.

7. CONSIDERATION 2009 Police Department Chevrolet Impala.

Chief Roach asked the council if he could have a budget amendment to replace the Chevrolet Impala. He was going to ask to replace the vehicle next fiscal year, but since the car had been in an accident and has been totaled, he needs to replace the vehicle now.

Councilmember Mizell moved to allow a budget amendment to replace the Chevrolet Impala, seconded by Stephens. Carried 3-0

8. CONSIDERATION to help with the lawn maintenance for the White Oak Cemetery.

Terry Mogavero explained that the cemetery only has about \$60,000 in their account and half of that is already earmarked. They have received quotes ranging from \$800 to \$3,000 each time the cemetery would need to be mowed. They don't have the budget for that, so they have been doing the lawn care themselves. This has become overwhelming and would like the city to consider helping with the lawn maintenance.

Possibly looking into WOEDCO funds for help or asking citizens to contribute to the upkeep with a voluntary donation on their water bill.

9. DISCUSS/APPROVE bid for George Richey project.

The SIB loan for the George Richey project was awarded in 2020. Since that time, the price of materials and labor have increased, due to the increase the city is short 1.2 million for the project. Mr. Purcell has been in contact with SPFI to come up with a solution. As of right now SPFI thinks that the city will be able to borrow from SIB 2 to make up the difference. Mr. Purcell is waiting for this to be confirmed in writing.

Councilmember Stephens moved to award the bid to Wicker Construction Inc. (since the bids will not be any lower in the future), seconded by Cash. Carried 3-0

10. CITY COORDINATOR REPORT

a) Update on capital improvement projects

- The Old Hwy 80 project will begin in two weeks. Should take three to four weeks to complete.

b) administrative updates

- Maureen Carrigan and Peggy Williams were instrumental in getting the audit information together. Mr. Purcell thanked them for all their hard work.
- Blane Palmer has finished his Fire Inspector testing. He has become a big help while Fire Chief Kizzia has been at the Police Academy.
- Cameron Kizzia has been at the Police Academy and will continue to be there until graduation in November. This is to help him become an arson investigator.

- Kristine Toon told the council that she spoke with a TML Health representative, The city has spent more in claims than what the city has contributed as premiums. Due to this, the increase in the premiums will be over 16% for city's renewal rates. The city will get the renewal rates at the end of July.
- Mr. Purcell recommended that the City Council meetings be moved from 5:00pm to 5:30pm. He has had several requests asking that they be moved to accommodate the community. This will be a trial period to see if more people from the community will attend the meetings.

11. ADJOURNMENT

Councilmember Stephens moved to adjourn at 6:02 p.m., seconded by Councilmember Cash. Adjourned by consensus.



Kyle Kutch, Mayor

Attest:



Kristine Toon
City Secretary/Finance Director