

WHITE OAK CITY COUNCIL MEETING MINUTES  
JULY 14, 2020  
5:00 P.M.

MEMBERS PRESENT: Mayor Kyle Kutch, Thomas Cash, Kevin Hood, Joe Stephens

MEMBERS ABSENT: Dana Mizell

STAFF PRESENT: Charlie Smith, Melba Hart, Brian Russell, Randy Dodson, Leah Brooks, Terry Roach, Tracey Fears

GUESTS PRESENT: Jim Bardwell, Huff Lindsay, John Frazier

1. CALL TO ORDER – 5:00 p.m.
  - a) Invocation
  - b) Pledge of Allegiance
  
2. CONSIDERATION OF CONSENT AGENDA
  - a) City Council meeting minutes for June 9, 2020
  - b) Resolution 2020-10 designating Kirk Shields to calculate the no-new revenue tax rate and the voter approval tax rate
  - c) Budget and Tax Rate Planning Calendar for fiscal year 20/21
  - d) Investment Report for quarter ending June 30, 2020
  - e) Resolution 2020-11 authorizing the filing of an application for financial assistance from the State Infrastructure Bank

Councilmember Cash moved to approve, seconded by Councilmember Stephens. Carried 3-0.

3. CITIZENS COMMENTS *(Any citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting, or when the item is being considered by the Council.)*

None.

4. PUBLIC HEARING regarding a request from Zack Fogle for a Special Use Provision (SUP) permit to build a single-family dwelling at Abstract 38 W.H. Castleberry Survey, Tract 137-20, Section 8, more commonly known as 2088 Cherokee Trace, White Oak

Mayor Kutch opened the public hearing at 5:02 p.m. City Coordinator Smith stated this was approved by the City Council in 2017 but the SUP expired after one year, so he had to come back for re-approval.

With no other public comments, the public hearing was closed at 5:03 p.m.

5. CONSIDERATION of request from Zack Fogle for a Special Use Provision (SUP) permit to build a single-family dwelling at Abstract 38 W.H. Castleberry Survey, Tract 137-20, Section 8, more commonly known as 2088 Cherokee Trace, White Oak

Councilmember Stephens moved to approve, seconded by Councilmember Hood. Carried 3-0.

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6. CONSIDERATION of annual ratification of the White Oak Investment Policy  
Councilmember Hood moved to approve, seconded by Councilmember Cash. Carried 3-0.
7. CONSIDERATION of Ordinance 2020-03 to adopt and codify the revised 2020 Personnel Policy Handbook  
Councilmember Cash moved to approve, seconded by Councilmember Stephens. Carried 3-0.
8. CONSIDERATION of Memorandum of Understanding with White Oak Independent School District to share the costs of construction of a softball facility  
City Coordinator Smith stated the project came in at a little over \$240,000. The City's part is \$90,000, which will be made in two \$45,000 payments starting in fiscal year 2022.  
Councilmember Hood moved to approve, seconded by Councilmember Stephens. Carried 3-0.
9. EXECUTIVE SESSION pursuant to Government Code §551.074 regarding provisions of the City Coordinator's contract  
Mayor Kutch stated this item is tabled until full Council is in attendance.
10. RECONVENE into open session and take any action necessary regarding provisions of the City Coordinator's contract
11. CITY COORDINATOR REPORT
  - a) Update on capital improvement projects – Gregg County is working with the City on Archer Street overlay.
  - b) Administrative updates – The Council was asked if their tablets were working and if they rather have an iPad. Councilmember Stephens said his tablet is working now, but it was the general consensus that iPads would be better. Grant options will be explored.
12. ADJOURNMENT  
Councilmember Stephens moved to adjourn at 5:12 p.m., seconded by Councilmember Cash. Adjourned by consensus.

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Kyle Kutch, Mayor

Attest:

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Melba Hart, Asst. City Manager/City Secretary