

WHITE OAK CITY COUNCIL
REGULAR MEETING MINUTES
MAY 12, 2020

MEMBERS PRESENT: Mayor Kyle Kutch, Dana Mizell, Joe Stephens, Thomas Cash, Greg Hulett, Kevin Hood

STAFF PRESENT: Charlie Smith, Melba Hart, Tracey Fears, Terry Roach, Leah Brooks, Brian Russell

GUESTS PRESENT: Suzanne Bardwell, Lance Noll, Alvin Wingo, Amy Wingo, Daniel Kunkel

1. CALL TO ORDER – 5:00 p.m.
 - a) Invocation
 - b) Pledge of Allegiance

2. CONSIDERATION OF CONSENT AGENDA
 - a) City Council meeting minutes for March 17, 2020 and March 24, 2020
 - b) Investment report for quarter ending March 31, 2020
 - c) Resolution 2020-07 – COVID-19 Coronavirus Emergency Response Project
 - d) Resolution 2020-08 – Extending Disaster Declaration issued by Mayoral proclamation on March 20, 2020

Mayor Pro-tem Hulett moved to approve, seconded by Councilmember Stephens. Carried 5-0.

3. CITIZENS COMMENTS *(Any citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting, or when the item is being considered by the Council.)*

Daniel Kunkel asked on behalf of the White Oak Baseball Association when the ball parks would open. Mayor Kutch replied that we are following the directives of Gregg County and the Governor. The parks will reopen as soon as we are permitted to do so.

4. CONSIDERATION of financial audit for fiscal year 2019

City Coordinator Smith presented a few highlights of the audit performed by Karen A. Jacks & Associates. They rendered a clean opinion with no findings. We have approximately 10 months of unrestricted cash, which is well above our policy requirement of 6 months. Mr. Smith complimented staff for doing such a great job.

Councilmember Cash moved to approve the audit, seconded by Councilmember Hood. Carried 5-0.

5. DISCUSSION regarding purchase of 2020 Ford F150 crew cab to replace totaled 2004 Crown Victoria

City Coordinator Smith explained that a tree limb fell during a recent storm and totaled the 2004 Crown Victoria. The City purchased a 2020 Ford F150 pickup to replace it for \$25,000.

6. CONSIDERATION of locker room facility for White Oak High School Girls softball

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City Coordinator Smith stated that he, Mayor Kutch and other representatives met with White Oak Superintendent Brian Gray and School Board about partnering on the girls' softball locker room project. The contractor's original estimate will be pared down to \$240,000. The school agreed to participate with \$130,000, WOEDCO previously committed \$20,000 and the City will pay \$90,000 in two annual payments of \$45,000 each beginning in fiscal year 2022. The City will own and maintain the building. Mr. Smith said a contract will be prepared and reviewed by the City attorney.

Councilmember Cash moved to approve, seconded by Councilmember Hood. Carried 5-0.

7. CONSIDERATION of letter of resignation by Mayor Pro-tem Greg Hulett

Although Mr. Hulett still has his business in White Oak, he resigned from the City Council as he is moving outside the City. Mayor Kutch presented him with an engraved cutting board and cheese tray with expressions of gratitude for his service to the City.

8. CITY COORDINATOR REPORT

a) Update on capital improvement projects – SPI has been working on the water supply study, which was slowed due to COVID. The preliminary report appears that Sabine River is the best option. It would cost approximately \$16,000,000 to replace the Big Sandy water line.

b) Administrative updates –

1) Melba Hart has submitted a notice of retirement effective 9/25/2020, which will be on the June agenda.

2) Councilmember Mizell announced there will be a graduation ceremony at the football field May 29th at 6:30. Only 10 family members per graduate will be permitted to attend so social distancing can be observed. There will be a parade immediately following the ceremony.

9. ADJOURNMENT

Councilmember Mizell moved to adjourn at 5:20 p.m., seconded by Councilmember Stephens. Adjourned by consensus.

Kyle Kutch, Mayor

Attest:

Melba Hart, Asst. City Manager/City Secretary