

WHITE OAK CITY COUNCIL
MEETING MINUTES
JUNE 9, 2020

MEMBERS PRESENT: Mayor Kyle Kutch, Dana Mizell, Joe Stephens, Thomas Cash, Kevin Hood

STAFF PRESENT: Charlie Smith, Melba Hart, Brian Russell, Leah Brooks, Tracey Fears, Billy Morgan, Terry Roach, Beaux Huey, Jimmy Purcell

GUESTS PRESENT: Jim Bardwell, Selina Tabor, Stacy Anderson

1. CALL TO ORDER – 5:00 p.m.
 - a) Invocation
 - b) Pledge of Allegiance

2. CONSIDERATION OF CONSENT AGENDA
 - a) City Council meeting minutes for May 12, 2020

Councilmember Cash moved to approve, seconded by Councilmember Stephens. Carried 4-0.

3. CITIZENS COMMENTS *(Any citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting, or when the item is being considered by the Council.)*

None.

4. PUBLIC HEARING regarding a request from Victor J. Romero Sandreschi for a Special Use Provision (SUP) permit for a drive-thru window at Lot 1 Block 1 Bingham Road Subdivision, more commonly known as 320 S. White Oak Road

Mayor Kutch opened the public hearing at 5:02 p.m. City Coordinator Smith stated the café used to have a drive thru in the back and the new owner wants to put it back in service. The Planning & Zoning Commission approved the request.

With no other public comments, the public hearing was closed at 5:03 p.m.

5. CONSIDERATION of request from Victor J. Romero Sandreschi for a Special Use Provision (SUP) permit for a drive-thru window at Lot 1 Block 1 Bingham Road Subdivision, more commonly known as 320 S. White Oak Road

Councilmember Stephens moved to approve, seconded by Councilmember Hood. Carried 4-0.

6. CONSIDERATION of Resolution 2020-09 authorizing White Oak Economic Development Corporation to enter into a performance agreement with Paul Saccuccio, owner of 3 Savages

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7. CONSIDERATION of appointment of Mayor Pro-tem

Councilmember Cash moved to appoint Councilmember Kevin Hood. Motion seconded by Councilmember Stephens. Carried 4-0.

8. CONSIDERATION of consent for encroachment of Lot 29 Country Estates Addition, William Castleberry Survey, A-38, more commonly known as 802 Robin Lane

City Coordinator Smith explained that the title company is requesting a letter of consent for the building that is encroaching on the cul-de-sac right of way. He stated the street is not actually built as wide as shown on the plat.

Councilmember Cash moved to approve the letter of consent with the condition that we can take it back if needed. Motion seconded by Councilmember Mizell. Carried 4-0.

9. EXECUTIVE SESSION pursuant to Government Code §551.074 regarding City Secretary position due to retirement notice of Assistant City Manager/City Secretary Melba Hart

The Council recessed into executive session at 5:13 p.m.

10. RECONVENE into open session and take any action necessary regarding City Secretary position

The Council reconvened into open session at 6:00 p.m. Councilmember Hood moved with reluctance to accept Melba Hart's letter of retirement effective September 25, 2020 and to give her ample time to change her mind. Motion seconded by Councilmember Cash. Carried 4-0.

Councilmember Cash moved to appoint Leah Brooks to move into the City Secretary position and to actively start looking for a utility billing clerk. Motion seconded by Councilmember Stephens. Carried 4-0.

11. CITY COORDINATOR REPORT

a) Update on capital improvement projects

None.

b) Administrative updates

Our service provider has been breached and we have no computers or phones at this time in City Hall. Phones have been routed to the police department. There is an ongoing law enforcement investigation and we hope this matter will be resolved soon.

12. ADJOURNMENT

Councilmember Mizell moved to adjourn at 6:03 p.m., seconded by Councilmember Stephens. Adjourned by consensus.

Kyle Kutch, Mayor

Melba Hart, Asst. City Manager/City Secretary