

WHITE OAK CITY COUNCIL MEETING MINUTES  
OCTOBER 13, 2020  
5:00 P.M.

MEMBERS PRESENT: Mayor Kyle Kutch, Dana Mizell, Joe Stephens, Thomas Cash, Kevin Hood

MEMBERS ABSENT:

STAFF PRESENT: Charlie Smith, Leah Brooks, Jimmy Purcell, Terry Roach, Brannon Robertson, Billy Morgan, Beaux Huey

GUESTS PRESENT: Jim Barwell, Stacy Anderson, Chad Taylor

1. CALL TO ORDER – 5:00 p.m.
  - a) Invocation
  - b) Pledge of Allegiance
  
2. CONSIDERATION OF CONSENT AGENDA
  - a) City Council meeting minutes for September 8, 2020
  - b) Agreement with Gregg County for support of White Oak School Community Library
  - c) Investment Report for quarter ending September 30, 2020 and fiscal year ending September 30, 2020

Councilmember Cash moved to approve, seconded by Councilmember Stephens

3. CITIZENS COMMENTS *(Any citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting, or when the item is being considered by the Council.)*

None.

4. PRESENTATION by Henderson Police Chief Chad Taylor regarding TPCA re-recognition of the White Oak Police Department

Henderson Police Chief Chad Taylor on behalf of the Texas Police Chiefs Association (TPCA) presented the White Oak Police Department with a re-recognition for best business practices. Chief Taylor explained the difficulty in obtaining the original recognition and the even greater difficulty of obtaining a recognition a third time with increasing standards to be met.

5. CONSIDERATION of Ordinance 2020-12 to approve amendment to fiscal year 2020 budget

City Secretary Leah Brooks explained this amendment is for the two police vehicles that were purchased due to accidents.

Mayor Pro-tem Hood moved to approve, seconded by Councilmember Cash. Carried 4-0.

6. CONSIDERATION of Ordinance 2020-13 amending Plumbing and Sign permit fees

City Coordinator Charlie Smith explained the changes to the permits include the addition of a generator installation and a simplification of the sign permit fees.

Councilmember Mizell moved to approve, seconded by Councilmember Stephens. Carried 4-0

7. CONSIDERATION of Resolution 2020-15 approving the recommendation of the Selection Review Committee to award by resolution Schaumburg & Polk, Inc. for engineering services for the City's 2021-2022 Texas Department of Agriculture TxCDBG application assistance and project implementation, if awarded.

Charlie Smith explained this grant is for the road repair for Old Hwy 80 and the committee that was put together to rate the bids from the engineering firms ranked Schaumburg & Polk, Inc highest out of the bids submitted.

Mayor Pro-tem Hood moved to award Schaumburg & Polk, Inc. for engineering services, seconded by Councilmember Cash. Carried 4-0

8. CONSIDERATION of assisting White Oak School District with COVID-19 expenses using grant monies

Charlie Smith explained the city was awarded over \$300,000 in federal assistance for COVID-19 response. The school district also received funds for pandemic response however the district budget was reduced in other areas that would offset what was received. Mr. Smith further explained other cities have come to this arrangement as well and the city attorney would be able to draw up an agreement laying out the terms. Councilmember Mizell explained the school has implemented thermal scanners that monitor temperatures in students and staff as well as air purification systems in areas where large gatherings occur.

Councilmember Stephens moved to approve, seconded by Mayor Pro-tem Hood. Carried 4-0.

9. CONSIDERATION of Billing Services Agreement with Sure Fire Recovery Services LLC

Fire Chief Jimmy Purcell explains Sure Fire Recovery Services LLC is a Richmond, Tx based company that aides first responders in collecting money from insurance carriers for incident response. Mr. Purcell explains there is no cost to the city for this service because SFRS only receives 15% of what is collected. Mr. Purcell stated this service would not raise rates for the citizens since most insurance carriers already have an allotment set aside for these responses. SFRS would require a one-year contract and if the city is unsatisfied with the service, the contract could be terminated at that point.

Councilmember Stephens moved to approve, seconded by Councilmember Mizell. Carried 4-0.

10. CITY COORDINATOR REPORT

a) Update on capital improvement projects

b) Administrative updates – Mr. Smith advised there was a new pump installed at the wastewater plant and now has all three pumps working. Mr. Smith also advised that it was installed by the workers at the treatment plant as is much of the necessary work, saving the city money.

Mr. Smith advised the hogs are becoming a problem again. Previously the hog trapper did not find enough activity to justify signing a contract for services. The trapper has returned and is working with landowners for baiting and possible trapping locations.

11. ADJOURNMENT

Councilmember Mizell moved to adjourn at 5:29 p.m., seconded by Councilmember Stephens. Adjourned by consensus.

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Kyle Kutch, Mayor

Attest:

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Leah Brooks, City Secretary/Finance Director