

WHITE OAK CITY COUNCIL MEETING MINUTES
APRIL 13, 2021
5:00 P.M.

MEMBERS PRESENT: Mayor Kyle Kutch, Thomas Cash, Kevin Hood, John Frazier, Dana Mizell, Joseph Stephens

MEMBERS ABSENT:

STAFF PRESENT: Charlie Smith, Leah Brooks, Jimmy Purcell, Terry Roach, Tracey Fears, Randy Dodson, Beaux Huey

GUESTS PRESENT: Stacy Anderson, Jeremy Buechter, Peggy Lantz

1. CALL TO ORDER – 5:00 p.m.
 - a) Invocation
 - b) Pledge of Allegiance

2. CONSIDERATION OF CONSENT AGENDA
 - a) City Council meeting minutes for March 9, 2021
 - b) Investment report for quarter ending March 31, 2021

Councilmember Cash moved to approve, seconded by Mayor Pro-Tem Hood. Carried 5-0.

3. CITIZENS COMMENTS *(Any citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting, or when the item is being considered by the Council.)*

None

4. CONSIDERATION of financial audit for fiscal year ending September 30, 2020

Peggy Lantz from Karen A. Jacks, CPA presented an unqualified opinion which is the best opinion available and found no significant deficiencies in either the books or processes.

Mayor Pro-tem Hood moved to approve, seconded by Councilmember Stephens. Carried 5-0.

5. PUBLIC HEARING regarding a Special Use Provision (SUP) permit request from Diane and Jon Sims for a mother-in-law quarters to be located at AB 38 W.H. Castleberry Sur Tr 76 Sec 6, more commonly known as 305 Person Rd, White Oak

Mayor Kutch opened the public hearing at 5:06 p.m.

City Coordinator Smith presented the Planning and Zoning Boards recommendation for approval of the SUP request after obtaining approval from the operators of the well head on the property.

With no further comments, the public hearing was closed at 5:07 p.m.

6. CONSIDERATION regarding a Special Use Provision (SUP) permit request from Diane and Jon Sims for a mother-in-law quarters to be located at AB 38 W.H. Castleberry Sur Tr 76 Sec 6, more commonly known as 305 Person Rd, White Oak

Mayor Pro-tem Hood moved to approve, seconded by Councilmember Mizell. Carried 5-0.

7. CONSIDERATION of awarding Water Storage Tank Rehabilitation contract

Mr. Smith informed of the receipt of ten bids for this project with the lowest bid at \$420,000. Jeremy with SPI presented a reference check as well as a financial check of the lowest bid company that came back clean. This company is comparatively young however have over twenty years of experience and are located out of Fort Worth area. The project will take approximately sixty days once started, depending on weather.

Councilmember Mizell moved to accept the lowest bid, seconded by Councilmember Frazier. Carried 5-0.

8. CONSIDERATION of Resolution 2021-07 authorizing the submittal of a 2021/22 TxCDBG application, committing matching funds, and designating authorized signatories for contractual, environmental, and financial documents

Mr. Smith stated the city's match for this grant would be \$52,500 for their \$350,000 and this Resolution is only approving to submit the application and the timeline for knowing if the city was approved and in what ranking would come closer to later summer and depending on that ranking, funding would be at least a year down the road, possibly two. Mr. Smith further explained this grant is based on income of the residents it would be impacting and the city's public works department had gone door to door to complete a survey in preparation for this.

Councilmember Cash moved to approve, seconded by Councilmember Frazier. Carried 5-0.

9. CONSIDERATION of Ordinance 2021-05 to approve amendments to fiscal year 2020-2021 budget

City Secretary Leah Brooks presented the amendments to the General Fund budget including softball locker rooms showing the receipt of funds from WOEDCO and the school with corresponding expense for the construction. Grant expenses and reimbursements from the CARES Act were also recognized as well as Miscellaneous Income that was received from a vehicle auction resulting in an overall increase in revenue of \$12,350

Mayor Pro-Tem Hood moved to approve, seconded by Councilmember Stephens. Carried 5-0.

10. CONSIDERATION of Resolution 2021-08 abandoning the right-of-way at the end of Sally street

Mr. Smith presented Sally St. ends at the trailer park fence therefore the city does not foresee any further need for that right-of-way. Once abandoned, the ROW will revert, equally, to the landowners on either side.

Councilmember Frazier moved to approve, Seconded by Councilmember Cash. Carried 5-0.

11. CONSIDERATION of contract with Schaumburg & Polk, Inc. for George Richey Utility Relocation

Jeremy with SPI presented that TxDOT has mostly set where the ROW's will be for the George Richey expansion. By being one of the first utilities to place the lines in the area will be beneficial because that they are not having to be placed around other utilities that would increase costs. The City of Longview has also reached out with a suggestion to place a 14-inch line instead of the existing two 6-inch connections in place for emergencies.

Mayor Pro-Tem Hood moved to approve, seconded by Councilmember Cash. Carried 5-0.

12. CITY COORDINATOR REPORT

a) Update on capital improvement projects

Mr. Smith stated there is still options being explored for funding the Hwy 42 expansion project including the possibility of funds from the American Rescue Plan that has been allocated to the city in an amount just over \$1.3 million however no direction has been given on spending requirements at this time.

b) Administrative updates

Mr. Smith updated on the additions to the RC Park at the city park and that a group out of Tyler has begun using it more regularly and would like to use it for events.

The roof at the water transmission point at Big Sandy has been fixed and the storage covering at the water plant that was totaled will be replaced with possibly an enclosed storage.

13. ADJOURNMENT

Councilmember Frazier moved to adjourn at 5:46 p.m., seconded by Councilmember Mizell. Adjourned by consensus.

Kyle Kutch, Mayor

Attest:

Leah Brooks, City Secretary/Finance Director