

WHITE OAK CITY COUNCIL MEETING MINUTES  
SEPTEMBER 14, 2021  
5:00 P.M.

MEMBERS PRESENT: Mayor Kyle Kutch, Thomas Cash, Kevin Hood, John Frazier, Dana Mizell, Joseph Stephens

MEMBERS ABSENT:

STAFF PRESENT: Charlie Smith, Leah Brooks, Jimmy Purcell, Terry Roach, Tracey Fears, Blane Palmer, Stuart Johnson, Randy Dodson

GUESTS PRESENT: Jim Bardwell, Stacy Anderson, Kelly Johnson, John Toon

1. CALL TO ORDER – 5:00 p.m.
  - a) Invocation
  - b) Pledge of Allegiance

2. CONSIDERATION OF CONSENT AGENDA
  - a) City Council meeting minutes for August 10, 2021
  - b) City Council special meeting minutes for August 26, 2021
  - c) Interlocal contract with East Texas Council of Governments for City 9-1-1 Database Maintenance

Councilmember Cash moved to approve, seconded by Councilmember Stephens. Carried 5-0.

3. CITIZENS COMMENTS *(Any citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting, or when the item is being considered by the Council.)*

Stuart Johnson introduced neighbor John Toon who would help begin a daycare if it is allowed.

4. CONSIDERATION of Resolution 2021-16 authorizing the filing of an application to Texas Parks and Wildlife's for the Local Park Grant Program

City Coordinator Smith explains there was a Facebook post to encourage participation and feedback from citizens regarding the possible options supported by the Local Park Grant Program. There was positive feedback from the engagement post with options of RC car drag strip, BMX track, additional lighting, and restroom facilities. This grant has a match requirement, and the deadline is fast approaching.

Councilmember Frazier moved to approve, seconded by Councilmember Cash. Carried 5-0.

5. CONSIDERATION of Resolution 2021-17 approving the recommendation of the Selection Review Committee to award by resolution Traylor & Associates, Inc. for administrative services in conjunction with the submittal of an application for funding through the 2021 Hazard Mitigation Grant Program for DR-4586 February Winter Weather to provide application preparation, project administration, and project-related management services, if awarded.

CC Smith explained this grant has resulted from the winter freeze and can be used to replace obsolete water lines. RFP's and RFQ's were sent out and the only response received for administrative services was from Traylor & Associates, Inc.

Mayor Pro-tem Hood moved to approve, seconded by Councilmember Mizell. Carried 5-0.

6. CONSIDERATION of Resolution 2021-18 approving the recommendation of the Selection Review Committee to award by resolution Schaumburg & Polk, Inc. for engineering services in conjunction with the submittal of an application for funding through the 2021 Hazard Mitigation Grant Program for DR-4586 February Winter Weather to provide application preparation and project implementation, if awarded.

CC Smith explained four engineering firms submitted and the Selection Review Committee ranked all engineering firms with Schaumburg & Polk, Inc receiving the highest points.

Councilmember Mizell moved to approve, seconded by Councilmember Stephens. Carried 5-0.

7. CONSIDERATION of Resolution 2021-19 authorizing the filing of an application for financial assistance from the State Infrastructure Bank

CC Smith explained this is for the submittal for the SIB Loan needed for the Highway 42 expansion.

Councilmember Stephens moved to approve, seconded by Councilmember Cash. Carried 5-0.

8. CONSIDERATION of Resolution 2021-20 authorizing WOEDCO to enter into an economic development performance agreement with Smooth Fabrication

CC Smith explained Smooth Fabrication moved their company from Tyler and are needing equipment and WOEDCO offered them \$20,000 with the contingency the equipment was paid in full.

Councilmember Cash moved to approve, seconded by Mayor Pro-tem Hood. Carried 5-0.

9. CONSIDERATION of Ordinance 2021-12 and Ordinance 2021-13 to approve amendments and adjustments to fiscal year 2021 budget

City Secretary Leah Brooks advised these adjustments reflect a reallocation of funds as well as the payment of our required 10% for the George Richey expansion that was funded from the 2020 SIB Loan as well as record receipt of the first half of the ARPA funds.

Mayor Pro-tem Hood moved to approve, seconded by Councilmember Frazier. Carried 5-0.

10. CONSIDERATION of Ordinance 2021-14 to adopt the budget for fiscal year 2021-2022 (Record vote required)

Councilmember Frazier moved to approve, seconded by Councilmember Stephens. Record vote taken: For: Dana Mizell, Joseph Stephens, Thomas Cash, John Frazier, Kevin Hood. Against: None.

11. RATIFICATION VOTE to adopt the budget for fiscal year 2021-2022 that will raise total property tax revenue (Record vote required)

Councilmember Frazier moved to approve, seconded by Mayor Pro-tem Hood. Record vote taken. For: Kevin Hood, John Frazier, Thomas Cash, Joseph Stephens, Dana Mizell. Against: None.

12. CONSIDERATION of Ordinance 2021-15 to adopt the ad valorem tax rate for fiscal year 2021-2022 (Record vote required)

Mayor Pro-tem Hood moved to approve the tax rate of \$0.62894/\$100, seconded by Councilmember Mizell. Record vote taken. For: Dana Mizell, Joseph Stephens, Thomas Cash, John Frazier, Kevin Hood. Against: None.

13. CONSIDERATION of Ordinance 2021-16 Amending Section 7 of the Zoning Ordinance

CC Smith advised this is to address non-conforming properties to bring them into conformance.

Councilmember Mizell moved to approve, seconded by Councilmember Frazier. Carried 5-0.

14. CONSIDERATION of amendments to Zoning Code Sections 19, 20, and 21

CC Smith explained the amendments including the additional wording of square footage requirements, percentage of lot coverage and allowance of permanent carports upon approval in certain areas on a case-by-case basis.

Councilmember Stephens moved to approve, seconded by Councilmember Mizell. Carried 5-0.

15. CITY COORDINATOR REPORT

- a) Update on capital improvement projects

CC Smith advised the Old Hwy 80 bridge repair has begun and traffic will be diverted until it is complete. The water tower is almost complete, it is either already filled with water or will be soon.

- b) Administrative updates

CC Smith advised Roughneck days will be this weekend. Police Chief Terry Roach advised the parade lineup will begin at 9:30 a.m. with parade starting at 10 a.m.

16. ADJOURNMENT

Councilmember Frazier moved to adjourn at 5:27 p.m., seconded by Councilmember Stephens. Adjourned by consensus.

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Kyle Kutch, Mayor

Attest:

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Leah Brooks, City Secretary/Finance Director