

CITY COUNCIL SPECIAL MEETING MINUTES
MONDAY, JULY 30, 2018
5:30 P.M.

MEMBERS PRESENT: Mayor Kyle Kutch, Thomas Cash, Kevin Hood, Greg Hulett, Joe Stephens

MEMBERS ABSENT: Barbara Ray

STAFF PRESENT: Charlie Smith, Melba Haralson, Billy Morgan, Randy Dodson, Terry Roach

GUESTS PRESENT: Robert Haberle, Jeremy Buechter, Paul Jasin, Steven Adams

1. CALL TO ORDER – 5:30 p.m.

- a. Invocation
- b. Pledge of Allegiance

2. CONSIDERATION of awarding bid for the Owens Road lift station erosion control project

City Coordinator Charlie Smith stated there were four bids received, the lowest is from S & R Construction in the amount of \$77,328.76. SPI Engineers recommends approval.

Councilmember Hulett moved to award the bid to S & R Construction for \$77,328.76. Motion seconded by Councilmember Hood. Carried 4-0.

3. CONSULTATION with Paul Jasin, Specialized Public Finance, Inc. regarding funding for reservoir project

Paul Jasin, Managing Director of Specialized Public Finance, Inc. presented an overview of the Texas Water Development Board application approval process timelines, as well as financing options. He recommended issuing Certificates of Obligation rather than Revenue Bonds as the interest rate is lower. The application has been submitted to the TWDB and if approved the closing would occur in December 2018.

Mr. Jasin and SPI Engineer Jeremy Buechter fielded several questions from the Council.

4. DISCUSSION regarding proposed permit fee increases

Charlie Smith presented permit fee increases recommended by Inspector Billy Morgan. He said a comparison was done with surrounding cities and the increase would bring our fees in line with others. With no objection this will be placed on the August agenda as an action item.

5. CONSIDERATION of reimbursement to the City of White Oak for baseball infield renovations in the amount of \$64,388

City Coordinator Smith stated in the August 29, 2017 WOEDCO meeting it was approved to have improvements done to the high school baseball infield up to \$60,000. The job had an overrun of \$4,388, which was paid by the City. Mr. Smith stated WOEDCO approved reimbursing the City for the full invoice amount of \$64,388.

Councilmember Hood moved to approve the full reimbursement of \$64,388, seconded by Councilmember Hulett. Carried 4-0.

6. BUDGET WORKSHOP for fiscal year 2019

City Coordinator Charlie Smith and City Secretary/Finance Director Melba Haralson presented preliminary budget highlights to the Council. Certified values increased by \$16,281,212 resulting in a reduction of the effective tax rate to .57042/\$100 valuation.

In General Fund four surplus budget options were presented; two with the current tax rate of .58628 and two with the effective rate of .57042. Each option had a variable of 2% or 3% cost of living increases, however capital requests totaling \$125,713 were excluded with a recommendation that these items be purchased from reserves.

Two surplus budget options were presented for the Water Fund, with the variables being 2% or 3% cost of living increases. Capital requests totaling \$38,000 were included.

Ms. Haralson asked for direction from the Council on which option they preferred.

Councilmember Hulett stated he needed more information in order to make a decision and requested the following;

- a) a head count of personnel for the past 5 years;
- b) fund balance at the end of year for past 5 years;
- c) police department budget for past 5 years; and,
- d) this budget based on tax rate of .58628 and 3% COLA side by side with current budget.

He also requested an executive session for personnel at the next workshop and asked for a 5-year capital improvement plan for streets.

7. CITY COORDINATOR REPORT

- a. Update on capital improvement projects
- b. Administrative updates – The police department was awarded a \$135,000 grant for technology with will replace the Copsync system.

8. ADJOURN

Councilmember Stephens moved to adjourn at 7:27 p.m., seconded by Councilmember Cash. Adjourned by consensus.

Attest:

Kyle Kutch, Mayor

Melba Haralson, Asst. City Manager/City Secretary